



## SECONDARY MAJOR DECLARATION

**TO THE APPLICANT:**

Please provide all information requested below. This request to add a secondary major becomes effective only upon receipt of the complete, fully signed and approved documentation in the Registrar's Office.

Pursuing a secondary major represents the completion of coursework in two major areas within a single BFA degree program. Students earn one BFA degree with two majors, and both majors must be completed before the degree can be awarded. First-year students are not eligible to declare a secondary major, as they have not yet entered a specific major program. Because the Bachelor of Architecture is a separate professional degree rather than a BFA program, it may not be combined with a secondary major.

It is rare for a student to double major at RISD due to the amount of extra work involved, requiring at least one additional year of study or more. The minimum credit requirement for a double major is and 159 credits for two 120-credit majors and 168 credits for two 126-credit majors. This cannot be completed in four years.

As detailed in the *RISD Rights and Responsibilities of a Financial Aid Recipient*, RISD aid recipients may receive institutional aid only for the regular length of a single degree program. **There are no exceptions for additional time required to complete a double major. Students pursuing a secondary major are therefore expected to have a financial plan in place for any additional semesters required to complete both majors.** Questions or concerns regarding financial aid eligibility should be directed to Student Financial Services at sfs@risd.edu before submitting this request.

**By signing below, the applicant agrees to the above policy language and acknowledges that their expected graduation date will be extended by at least one year.** The following is also required:

- 1) Attach the students RISD Academic Progress evaluation (degree audit)
- 2) Attach a detailed plan of classes to be taken in both majors to demonstrate ability to accomplish degree requirements as published in the RISD Course Catalog
- 3) Confer with and obtain the signature of current major faculty advisor
- 4) Confer with the Department Head of the current/primary major and obtain approval signature
- 5) Confer with the Department Head of the requested secondary major and obtain approval signature
- 6) Attach the supporting documentation (noted in 1 and 2 above) to this form and submit the entire signed package to the appropriate Division Dean's Office.

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_ Email: \_\_\_\_\_@risd.edu

Current/primary major: \_\_\_\_\_ Requested secondary major: \_\_\_\_\_

Anticipated undergraduate degree completion date, which includes the resulting additional time of study at RISD:

Fall / Year \_\_\_\_\_  Spring / Year \_\_\_\_\_

**STUDENT SIGNATURE:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**PRIMARY MAJOR APPROVERS**

**Major Advisor**

Name: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Department Head**

Name: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Division Dean**

Name: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**SECONDARY MAJOR APPROVERS**

**Department Head**

Name: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Division Dean (if different from primary major)**

Name: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_